

**Notice to Chair/Vice-Chair of the Overview and Scrutiny Committee of a general exception to the publication of the intention to make a key decision**

**DATE:** 16/09/2020

**TO:** Chair/Vice-Chair of the Overview and Scrutiny Committee, North of Tyne Combined Authority (NTCA)

**SUBJECT:** Kickstart Scheme

**NOTICE BY:** John Softly, Monitoring Officer

**Executive Summary:**

This notice informs Chair/Vice-Chair of the Overview and Scrutiny Committee under Paragraph 12 of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 that it is impracticable to include the above item on the NTCA Forward Plan for a period of 28 clear days before the decision is made.

In accordance with Paragraph 12 (1(b) of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 a copy of this notice will be published on the North of Tyne Combined Authority website.

This notice ensures that at least 5 clear days have elapsed between the agenda for the meeting/notice of decision, which includes the matter, being made available and the day of the meeting/decision-making.

## **Notice to Chair/Vice-Chair of the Overview and Scrutiny Committee of a general exception to the publication of the intention to make a key decision**

### **1. Background**

1.1 Where a decision maker intends to make a key decision, that decision must not be made until at least 28 clear days public notice has been given.

1.2 Where the publication of the intention to make a key decision is impracticable, that decision may only be made where:

the Chair/Vice-Chair of the Overview and Scrutiny Committee (or Vice-Chair in the absence of Chair) has been informed of the matter about which the decision is to be made;

notice to the Chair/Vice-Chair has been made available for public inspection at the Combined Authority's Office and published on the Combined Authority's website; and

5 clear days have elapsed from the day on which notice to the Chair/Vice-Chair was made publicly available.

1.3 This notice is to inform the Chair/Vice-Chair of the Overview and Scrutiny Committee that it has been impracticable to give 28 clear days public notice of the item(s) set out below for the reasons set out below and that it is intended that the key decision(s) will be made on the date specified below.

1.4 Notice is also given to the public that the reasons why compliance with the requirements for publicity in connection with key decisions are impracticable are set out below.

### **2. Notice Details**

#### **2.1 Date of Decision required**

22<sup>nd</sup> September 2020

#### **2.2 Matter in respect to which decision is to be made**

Kickstart Scheme

#### **2.3 Description**

The Head of Paid Service, in consultation with the Portfolio Lead for Employability and Inclusion is recommended to:

- Approve the decision for NTCA to apply to become a Kickstart Representative; engage with organisations to identify the initial 30 placements required to start off the application process (paragraph 1.7) and then submit the application to DWP.

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### **2.4 Decision Maker**

Head of Paid Service

### **2.5 Consultation Process**

The Head of Paid Service, Interim Monitoring Officer and Interim Section 73 Officer (Chief Finance Officer) and the Mayor, as Chair of Cabinet, have been consulted and agree that the decision is urgent and cannot reasonably be delayed.

The Chair of Overview and Scrutiny Committee has been notified.

Consultation has also taken place with colleagues from the Department of Work and Pensions (DWP) and further education partners with a current AEB Grant Agreement.

### **2.6 Background Documents**

None

### **2.7 Reasons why impracticable to give 28 days clear notice**

The proposed decision is intended to respond expeditiously to the Kickstart programme which has recently been announced by central government. In order to participate, NTCA needs to submit its application by the beginning of October so that placements can be secured for the start of the programme and therefore it is not practicable to delay this decision..

The Monitoring Officer has examined the background and context of this decision and concurs that it is impracticable for this decision to be placed on the Forward Plan 28 days before it is made.

John Softly  
Interim Monitoring Officer

Date of Notice: 16/9/2020

The Chair/Vice-Chair of the Overview and Scrutiny Committee has been notified of this matter on the following date: 16/9/2020